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OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Thursday, 13th August, 2015
at 5.30 pm

Council Chamber - Civic Centre

This meeting is open to the public

Members

Councillor Fitzhenry (Chair)
Councillor Fuller
Councillor Furnell
Councillor Galton
Councillor Hannides
Councillor Jordan
Councillor Keogh
Councillor McEwing
Councillor Morrell
Councillor Moulton (Vice-Chair)

Appointed Members

Mrs U Topp, (Roman Catholic Church)
Rev. J Williams, The Church of England
(Portsmouth and Winchester Dioceses)
Vacancies

- Primary Parent Governor Representative;
and
- Secondary Parent Governor Representative

Contacts

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Democratic Support Officer
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Mark Pirnie
Scrutiny Manager
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PUBLIC INFORMATION

Overview and Scrutiny Management Committee

The Overview and Scrutiny Management Committee holds the Executive to account, exercises the call-in process, and sets and monitors standards for scrutiny. It formulates a programme of scrutiny inquiries and appoints Scrutiny Panels to undertake them. Members of the Executive cannot serve on this Committee.

Role of Overview and Scrutiny

Overview and Scrutiny includes the following three functions:

- Holding the Executive to account by questioning and evaluating the Executive's actions, both before and after decisions taken.
- Developing and reviewing Council policies, including the Policy Framework and Budget Strategy.
- Making reports and recommendations on any aspect of Council business and other matters that affect the City and its citizens.

Overview and Scrutiny can ask the Executive to reconsider a decision, but they do not have the power to change the decision themselves.

Use of Social Media:- The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting.

Southampton City Council's Priorities:

- Jobs for local people
- Prevention and early intervention
- Protecting vulnerable people
- Affordable housing
- Services for all
- City pride
- A sustainable Council

Procedure / Public Representations

At the discretion of the Chair, members of the public may address the meeting on any report included on the agenda in which they have a relevant interest. Any member of the public wishing to address the meeting should advise the Democratic Support Officer (DSO) whose contact details are on the front sheet of the agenda.

Smoking Policy:- The Council operates a no-smoking policy in all civic buildings.

Mobile Telephones:- Please switch your mobile telephones to silent whilst in the meeting

Fire Procedure:-

In the event of a fire or other emergency a continuous alarm will sound and you will be advised by Council officers what action to take.

Access is available for disabled people. Please contact the Democratic Support Officer who will help to make any necessary arrangements.

Dates of Meetings: Municipal Year 2015/16

2015	2016
11 June	14 January
9 July	4 February
13 August	10 March
10 September	14 April
15 October	
12 November	
10 December	

CONDUCT OF MEETING

TERMS OF REFERENCE

The general role and terms of reference for the Overview and Scrutiny Management Committee, together with those for all Scrutiny Panels, are set out in Part 2 (Article 6) of the Council's Constitution, and their particular roles are set out in Part 4 (Overview and Scrutiny Procedure Rules – paragraph 5) of the Constitution.

RULES OF PROCEDURE

The meeting is governed by the Council Procedure Rules and the Overview and Scrutiny Procedure Rules as set out in Part 4 of the Constitution.

BUSINESS TO BE DISCUSSED

Only those items listed on the attached agenda may be considered at this meeting.

QUORUM

The minimum number of appointed Members required to be in attendance to hold the meeting is 4.

DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

DISCLOSABLE PECUNIARY INTERESTS

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship:

Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

- (iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.

- (iv) Any beneficial interest in land which is within the area of Southampton.

- (v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.

- (vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.

- (vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:

- a) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
- b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

Other Interests

A Member must regard himself or herself as having an, 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

Principles of Decision Making

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

AGENDA

Agendas and papers are now available online via the Council's Website

1 APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)

To note any changes in membership of the Panel made in accordance with Council Procedure Rule 4.3.

2 DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS

In accordance with the Localism Act 2011, and the Council's Code of Conduct, Members to disclose any personal or pecuniary interests in any matter included on the agenda for this meeting.

NOTE: Members are reminded that, where applicable, they must complete the appropriate form recording details of any such interests and hand it to the Democratic Support Officer.

3 DECLARATIONS OF SCRUTINY INTEREST

Members are invited to declare any prior participation in any decision taken by a Committee, Sub-Committee, or Panel of the Council on the agenda and being scrutinised at this meeting.

4 DECLARATION OF PARTY POLITICAL WHIP

Members are invited to declare the application of any party political whip on any matter on the agenda and being scrutinised at this meeting.

5 STATEMENT FROM THE CHAIR

6 MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)

(Pages 1 - 2)

To approve and sign as a correct record the Minutes of the meeting held on 9 July 2015 and to deal with any matters arising, attached.

7 FORWARD PLAN

(Pages 3 - 16)

Report of the Head of Legal and Democratic Services detailing the following item requested for discussion from the Forward Plan, attached.

- The Future of the Southampton Library Service
- Developing Proposals for Devolved Powers and Responsibilities
- Consultation on proposed changes to the General Fund

8 MAKING SOUTHAMPTON A DEMENTIA FRIENDLY CITY - SCRUTINY INQUIRY TERMS OF REFERENCE

(Pages 17 - 24)

Report of the Head of Legal and Democratic Services requesting that the Committee agree the terms of reference for a scrutiny inquiry examining how Southampton can become a dementia friendly city, attached.

9 MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE

(Pages 25 - 28)

Report of the Head of Legal and Democratic Services detailing the actions of the Executive and monitoring progress of the recommendations of the Committee, attached.

Wednesday, 5 August 2015

HEAD OF LEGAL AND DEMOCRATIC SERVICES

SOUTHAMPTON CITY COUNCIL
OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE
MINUTES OF THE MEETING HELD ON 9 JULY 2015

Present: Councillors Fitzhenry (Chair), Furnell (Except Minute 11), Galton, Jordan, Keogh, Morrell, Moulton (Vice-Chair) and Tucker (Except Minute 11)

Apologies: Councillors Fuller, Hannides and McEwing

Also in attendance: Cabinet Member for Transformation
Leader of the Council

8. **APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

The Committee noted the apologies of Councillor Fuller and Hannides. The Committee also noted that following receipt of the temporary resignation of Councillor McEwing from the Overview and Scrutiny Management Committee, the Head of Legal and Democratic Services, acting under delegated powers, had appointed Councillor Tucker to replace her for the purposes of this meeting.

9. **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

RESOLVED that the minutes of the meeting held on 11 June 2015 be approved and signed as a correct record.

10. **TRANSFORMATION UPDATE**

The Committee considered the report of the Cabinet Member for Transformation providing an update on the progress made in relation to the Council's transformation programme.

The Committee received a presentation on the transformation programme.

The Committee determined to move into private and confidential session in order to hear and consider contract information within the presentation. In accordance with the Council's Constitution, specifically the Access to Information Procedure Rules contained within the Constitution, the press and public be excluded from the meeting in respect of part of the transformation presentation. This was based on category 3 (financial and business affairs) of paragraph 10.4 of the Council's Access to Information Procedure Rules. It was not in the public interest to disclose this because the information related to the commercial contract between a third party which was commercially sensitive.

RESOLVED that regular updates be provided to the Committee on the transformation programme.

11. **MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE**

The Committee considered the report of the Head of Legal and Democratic Services detailing the actions of the Executive and monitoring progress of the recommendations of the Committee.

RESOLVED that following consideration of the Executive's response to the Committee on the closure of Woodside Lodge the following was recommended:

- (i) clarification be sought to outline what advice was accurate and what was inaccurate (point no 1 of the monitoring form);
- (ii) the Committee be informed if any additional costs were incurred by the remaining Woodside Lodge residents (point no 2. of the monitoring form);
and
- (iii) that a timescale be identified for when the Committee would receive a report on the proposals for a new facility on the grounds of Woodside Lodge (point no 3. of the monitoring form).

Agenda Item 7

DECISION-MAKER:	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
SUBJECT:	FORWARD PLAN		
DATE OF DECISION:	13 AUGUST 2015		
REPORT OF:	HEAD OF LEGAL AND DEMOCRATIC SERVICES		
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Mark Pirnie	Tel: 023 8083 3886
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Director	Name:	Dawn Baxendale	Tel: 023 8083 2966
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STATEMENT OF CONFIDENTIALITY

None

BRIEF SUMMARY

This item enables the Overview and Scrutiny Management Committee to examine the content of the Forward Plan and to discuss issues of interest or concern with the Executive to ensure that forthcoming decisions made by the Executive benefit local residents.

RECOMMENDATION:

- (i) That the Committee discuss the Forward Plan items listed in paragraph 3 of the report to highlight any matters which Members feel should be taken into account by the Executive when reaching a decision.

REASON FOR REPORT RECOMMENDATIONS

1. To enable Members to identify any matters which they feel the Cabinet should take into account when reaching a decision.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. None.

DETAIL (Including consultation carried out)

3. The Forward Plan for the period August 2015 – November 2015 has been circulated to members of the Overview and Scrutiny Management Committee. The following issues were identified for discussion with the Decision Maker:

Portfolio	Decision	Requested By
Communities, Culture & Leisure	The Future of the Southampton Library Service.	Cllr Fitzhenry
Leader	Developing Proposals for Devolved Powers and Responsibilities.	Cllr Fitzhenry
Finance	Consultation on proposed changes to the General Fund.	Cllr Fitzhenry

4. Briefing papers responding to the Forward Plan items identified by members

of the Committee are appended to this report. Members are invited to use the papers to explore the issues with the decision maker.

RESOURCE IMPLICATIONS

Capital/Revenue

5. The details for the items on the Forward Plan will be set out in the Executive decision making report issued prior to the decision being taken.

Property/Other

6. The details for the items on the Forward Plan will be set out in the Executive decision making report issued prior to the decision being taken.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

7. The details for the items on the Forward Plan will be set out in the Executive decision making report issued prior to the decision being taken.
8. The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.

Other Legal Implications:

9. None

POLICY FRAMEWORK IMPLICATIONS

10. The details for the items on the Forward Plan will be set out in the Executive decision making report issued prior to the decision being taken.

KEY DECISION? No

WARDS/COMMUNITIES AFFECTED:

None directly as a result of this report

SUPPORTING DOCUMENTATION

Appendices

1.	Briefing Paper – The Future of the Southampton Library Service
2.	Briefing Paper - Developing Proposals for Devolved Powers and Responsibilities
3.	Briefing Paper - Consultation on proposed changes to the General Fund

Documents In Members' Rooms

1.	None
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Equality Impact Assessment

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.	Dependent upon forward plan item
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Other Background Documents

Equality Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
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1.	None	
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SUBJECT: THE FUTURE OF THE SOUTHAMPTON LIBRARY SERVICE
DATE: 13 AUGUST 2015
RECIPIENT: OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

THIS IS NOT A DECISION PAPER

SUMMARY:

The Cabinet Member for Communities, Culture and Leisure will take a report to Cabinet on 18th August 2015, which outlines the results of the consultation relating to the future transformation of the Southampton Library Service and a proposal for the way forward. The papers will be published on the 10th August 2015.

BACKGROUND and BRIEFING DETAILS:

1. On the 18th November 2014 Cabinet considered a report which set out a proposed Future Focus for the Library Service and a preferred option (Option D) for the provision of libraries in the city. Option D involved:
 - City Council managed services to be operated from Bitterne Library, Central Library, Portswood Library, Woolston Library, Shirley Library and Lordshill Library.
 - The Schools Library Service would continue substantially unchanged.
 - The Virtual online Library Service would continue and opportunities would be explored to improve this overtime as outlined in the Future Focus.
 - The remaining libraries (Burgess Road, Cobbett Road, Thornhill, Millbrook and Weston) to be available for community led initiatives or for disposal where owned by the City Council.
 - This service would not include the provision of a Mobile Library Service but the Council would seek to provide deposit collections located where required around the city.
 - Designated staff within the Library Service would have a role to recruit, develop and manage volunteer programmes and partnership working to enhance the Library Service reach and impact around the city in line with the Future Focus.
 - The housebound service would continue.

2. Cabinet approved public consultation to seek views on the preferred Option D, including but not limited to:
 - The Future Focus for the Library Service and the priorities contained within.
 - The decision to continue to provide a Library Service from six City Council managed libraries plus the online virtual library and the School's Library Service.
 - The proposal to offer library buildings to community groups to develop independent community libraries prior to the consideration of disposing of the

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properties.

- The City Council ceasing to use the properties in which Thornhill and Millbrook Libraries are located.
- Bringing the temporary provision in Weston to an end and to seek to create the opportunity for the community to develop an independent library provision within a new unit being provided in the area
- The removal of the Mobile Library Service.

Consultees were also encouraged to suggest any alternatives or submit expressions of interest.

3. The consultation also sought to identify the impact on users of the preferred option so that the draft Equality and Safety Impact Assessments (ESIAs) could be amended in the light of the consultation feedback to more accurately reflect the impact of the proposed changes and identify potential opportunities to mitigate this impact where possible.
4. The consultation was open to all and people were invited to feed back through the following routes:
 - A questionnaire which was available online via the Council's dedicated web page.
 - The same questionnaire was also available in paper format in all libraries, Gateway and the Civic Centre and could be sent freepost to Opinion Research Services(ORS) or posted in secure ballot boxes which were located at each library.
 - A children's on line survey designed specifically for children of primary school age which was available at the Council's dedicated web page.
 - The same survey was also available in paper format at all libraries and could be sent freepost to ORS or posted in secure ballot boxes in the libraries.
 - A young person's online survey designed specifically for young people of secondary school age which was available on the Council's dedicated web page
 - The same survey was also available in paper format at all libraries and could be sent freepost to ORS or posted in a secure ballot box in libraries.
 - Open written submissions – people had the opportunity to provide their views by writing directly to the Council or to ORS. There was also a dedicated email address that was available to receive emails as part of the consultation.
5. The consultation was promoted through a number of routes including the following :
 - Extensive local media coverage.
 - 40 e- alerts were sent to 60,000 subscribers to the Council's email marketing service (Stay Connected).
 - Emails to over 200 organisations that use the library service.
 - Posters in all the libraries.
 - Book marks given out in libraries with details of the dedicated web page.
 - Emails distributed to all head teachers in the city.
 - Emails to all organisations on the anti-poverty network.

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- Visits or meetings with organisations where requested to clarify the purpose and process of consultation or to gather feedback.
 - A drop in programme where the Head of Service and the lead officer for the project visited all libraries twice for two hours during the consultation process promoting the consultation and answering any questions that people had on the process.
 - The Council's Facebook and Twitter accounts signposted users to the consultation and Facebook posts were used to encourage participation.
 - Screen savers promoting the consultation were also used on the libraries peoples network computers.
 - Changes were made to the Council's web site to promote the consultation and provide easy access to the dedicated web page.
6. There were a total of 7,706 responses to the consultation, which can be broken down as follows:
- 6,441 responses to the main questionnaire
 - 976 responses to the children and young people's surveys
 - 289 written submissions (open responses not on questionnaires.)
7. The 18th August Cabinet report will provide detailed feedback on the consultation, and in the light of this set out a proposal for the way forward. These papers will be published on the 10th August 2015.

RESOURCE/POLICY/FINANCIAL/LEGAL IMPLICATIONS:

8. The resource, policy, financial and legal implications will be outlined in the 18th August Cabinet report.

OPTIONS and TIMESCALES:

9. Four options were outlined in detail in the Cabinet report considered on 18 November 2014, three of these options (A, B and C) were considered and rejected at that time by Members. Members approved Option D as the preferred option on which to conduct the public consultation exercise.
10. The consultation also invited views on any alternative options or expressions of interest. The details of this will be included within the 18th August 2015 Cabinet report.

Appendices/Supporting Information:

Further Information Available From:

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E-mail: Tina.dyer-slade@southampton.gov.uk

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SUBJECT: DEVELOPING PROPOSALS FOR DEVOLVED POWERS AND RESPONSIBILITIES

DATE: 13 AUGUST 2015

RECIPIENT: OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

THIS IS NOT A DECISION PAPER

SUMMARY:

The Cities and Local Government Devolution Bill paves the way for the further transfer of powers to local areas, and offers an opportunity for Hampshire and the Isle of Wight to gain greater control over services and, potentially, devolved budgets in a number of key areas. Hampshire and Isle of Wight Local Government Association (HLOWLGA) have agreed to support the exploration of a Hampshire and Isle of Wight model as a basis for a Combined Authority covering the County Council, Hampshire's eleven District and Borough Councils, the two City Councils of Portsmouth and Southampton and Isle of Wight Council. Work has been undertaken to develop an initial Statement of Intent, with the aim of submitting a proposed devolution deal to Government in September, for consideration as part of the Spending Review. The Leader of the Council will present a formal resolution relating to a Combined Authority at the Full Council meeting in September 2015.

BACKGROUND and BRIEFING DETAILS:

1. The devolution agenda has been gathering pace since Greater Manchester Combined Authority secured the first 'devolution deal' in November 2014, which included increased powers over transport, planning, housing, and skills. This was later augmented by a memorandum of understanding around bringing together health and social care budgets totalling £6bn, to facilitate the continued integration of health and social care. The Chancellor's Budget on 8th July 2015 extended this, signalling further devolution around planning, fire and rescue services and children's services.
2. The Government is now working towards a second devolution deal for Sheffield, Liverpool City Region and Leeds and West Yorkshire, and Cornwall has secured the first 'county deal'. Derby and Derbyshire and Nottingham and Nottinghamshire are also progressing work to develop a deal, which will span two Combined Authority areas. Furthermore, in early July, seven authorities published their statement of intent to form a West Midlands Combined Authority.

Cities and Local Government Devolution Bill

3. A Cities and Local Government Devolution Bill is currently making its way through the House of Lords. This legislation paves the way for the further transfer of powers away from Whitehall to local areas. As it stands, the Bill primarily makes provisions for the setting up, governance and functions of Mayoral Combined Authorities, along the lines of the 'metro mayor' model agreed with Greater Manchester.
4. A Government briefing note, accompanying the Queen's speech earlier this year, said the Bill was intended to boost growth and increase productivity and efficiency in local government. In the July Budget, The Chancellor reiterated this message,

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placing devolution at the heart of his plans to revitalise the UK's local economies.

5. The Bill does not prevent non-metropolitan areas from devising quasi-mayoral propositions. Furthermore, it does not mandate a Combined Authority for every area and leaves open the possibility of alternative governance solutions. This point was underscored by the Secretary of State Greg Clark's comments at the Local Government Association conference earlier this month. He indicated other governance arrangements could be considered where three tests are met. First, unity between tiers of local government and closer partnership working; second, participation from local businesses, including a clear role for Local Enterprise Partnerships; third, local ambition to improve outcomes for local residents.

Wider Hampshire Devolution

6. On 19 June 2015, the Hampshire and Isle of Wight Local Government Association (HIOWLGA) agreed to support the exploration of a Wider Hampshire model as a basis for a Combined Authority covering the County Council, Hampshire's eleven District and Borough Councils, the two City Councils of Portsmouth and Southampton and Isle of Wight Council. The Solent and M3 Local Enterprise Partnership Boards, who are full partners in this initiative, have also discussed and supported the bid.
7. A first letter was sent to Greg Clark on 24 June 2015 confirming the above geography for the proposal and that formal authority would be sought from all respective authorities to develop a devolution bid for the Wider Hampshire area. At this point, over half of the councils have secured the necessary agreement, and the remainder have scheduled to do so. At the Full Council meeting on 15 July 2015, the Leader of the Council announced that a formal resolution relating to a Combined Authority will be considered at the Full Council meeting in September 2015.
8. The initial letter stated the intention to work together, building on existing strong partnership working. The aim is to design future governance arrangements that do not add another tier of Government, but take account of the functional responsibilities of the Combined Authority and reflect the economic, social and environmental variations across the area. The programme's aim is to deliver stronger collaboration, larger investment and deeper devolution, in order to achieve administrative efficiencies and economies for the public sector, and drive economic growth, delivering benefits to local residents, businesses and ultimately the wider Hampshire economy. In addition, Hampshire County Council committed itself to 'double devolution' with district councils, where they wished and where appropriate, for such functions to be delegated from the County Council.
9. Following on from submission of the initial letter, work was undertaken at a pace to prepare a more detailed Statement of Intent regarding proposals for a 'devolution deal', which was submitted to Government on 29th July 2015. This indicates the scope and scale of partners' ambitions for Wider Hampshire and is being developed collaboratively with the cross-Government Cities and Local Growth Team.
10. In summary, some of the areas discussed to date include:
 - Creation of a new joint planning forum to support an integrated approach to strategic planning and a new delivery mechanism for housing across the area
 - Development of a Public Sector Land Board for the use, deployment and regeneration of public assets

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- Delivery of new arrangements for developing skills and workforce improvement
 - Delivery of an integrated smart ticketing transport system and other digital applications to improve transport in the area
 - Alignment of our transport investment programme with Network Rail and Highways England
 - Delivery of local solutions for improved domestic energy efficiency using devolved funding for ECO, Green Deal and other privately funded initiatives
 - Delivery of increased productivity and economic growth through piloting 100% business rate retention
 - Delivery of a more integrated and efficiency health and social care offer.
11. A joint programme office has been established and a Chief Executives' Group meets weekly to oversee programme delivery. This involves representation from across all tiers of local government within Hampshire and the Isle of Wight as well as Solent and M3 Local Enterprise Partnerships and the Partnership for Urban South Hampshire (PUSH). A Leaders' Group has also been established, and meets regularly, with representation from Hampshire, Southampton, Portsmouth, Isle of Wight, Basingstoke, Fareham and Eastleigh. Wider partners, including health colleagues, are being engaged through individual workstreams, which will develop iteratively as proposals are refined over the coming weeks and months.
12. Over the summer, proposals will be developed in greater detail, under several workstreams to inform the content of a devolution proposal, which will be submitted to Government by 4th September 2015 for consideration as part of the 2015 Spending Review.

RESOURCE/POLICY/FINANCIAL/LEGAL IMPLICATIONS:

13. There are no resource, policy, financial or legal implications for consideration at this stage. A formal resolution relating to a Combined Authority will be considered at the Full Council meeting in September 2015.

OPTIONS and TIMESCALES:

14. All options relating to devolution and the potential establishment of a Combined Authority will be considered as this work progresses. As noted above, the next key milestone is the submission of a more detailed proposal to Government by 4th September 2015. If agreement is secured to progress, a full governance review will be required which explores all available options to determine the most appropriate, robust and cost-effective solutions for the Hampshire and Isle of Wight area.

Appendices/Supporting Information:

None

Further Information Available From:

Name: Emma Lewis

Tel: 023 8091 7984

E-mail: Emma.lewis@southampton.gov.uk

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SUBJECT: CONSULTATION ON PROPOSED CHANGES TO THE GENERAL FUND REVENUE AND CAPITAL BUDGET

DATE: 13 AUGUST 2015

RECIPIENT: OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

THIS IS NOT A DECISION PAPER

SUMMARY:

The report on 'Consultation on Proposed Changes to the General Fund Revenue and Capital Budget', which is to be published on 10 August 2015 will be presented to Cabinet on 18 August 2015.

The purpose of the report is to outline proposed changes to the General Fund Revenue and Capital Budget for 2015/16 and 2016/17 onwards. Statutory 45 day Consultation will be undertaken on these savings proposals and the results will be reported alongside the Executive's final proposals which will be presented to Cabinet on 20 October 2015 and recommended to Council on 18 November 2015.

Further proposals may be brought forward to Cabinet and Council if appropriate throughout the course of the year in order to continue to effect change at the earliest opportunity and ensure timely delivery in keeping with the principles of sound financial management.

BACKGROUND and BRIEFING DETAILS:

1. The recommendations in the report have been brought forward to enable the Executive to consult on initial budget proposals to deliver savings and investment in 2015/16 onwards.

Consultation & Communications

2. Formal staffing consultation on the proposals will commence on the 19 August 2015 and will be for a minimum of 45 days. Further full 12 week consultation, where required, will be undertaken jointly with any further savings proposals submitted in the Autumn for approval by Council on 10 February 2016.

Resource and Policy Implications

3. The budget is in itself a major policy exercise dealing with resource allocation within the Council and is supported by the Council's Management Team (CMT), together with specific legal and financial advice.

Options

4. The Executive could choose to only progress savings as part of the annual budget process through the October budget report leading to the setting of the Council Tax in February 2016. However, recognising the importance of seeking to effect change at the earliest opportunity, and to deliver savings in a timely fashion, the Executive are seeking to bring forward a range of savings proposals for early consultation. This should allow some of the proposals to be implemented in the current financial year and thus deliver in year savings which can contribute to the overall budget shortfall for 2016/17 onwards, and will also allow time to fully consult on other proposals which the Executive wish to implement from April 2016 onwards. Further options will

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also be brought forward as part of the October budget report to Cabinet on 20 October 2015.

Appendices/Supporting Information:

5. The report and appendices will be published on 10 August 2015 and will therefore be available for discussion at the OSMC meeting.

Further Information Available From: **Name:** Andrew Lowe
 Tel: 023 8083 4897
 E-mail: Andrew.lowe@southampton.gov.uk

Agenda Item 8

DECISION-MAKER:	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
SUBJECT:	MAKING SOUTHAMPTON A DEMENTIA FRIENDLY CITY - SCRUTINY INQUIRY TERMS OF REFERENCE		
DATE OF DECISION:	13 AUGUST 2015		
REPORT OF:	HEAD OF LEGAL AND DEMOCRATIC SERVICES		
<u>CONTACT DETAILS</u>			
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STATEMENT OF CONFIDENTIALITY

None

BRIEF SUMMARY

This report requests that the Overview and Scrutiny Management Committee (OSMC) agrees the terms of reference for a scrutiny inquiry examining how Southampton can become a dementia friendly city.

RECOMMENDATION:

- (i) That the Committee consider and approve the draft terms of reference for the scrutiny inquiry attached as Appendix 1.
- (ii) That authority is delegated to the Head of Legal and Democratic Services, in consultation with the Chair of the Scrutiny Inquiry Panel, to finalise the inquiry plan.

REASON FOR REPORT RECOMMENDATIONS

1. To enable the Scrutiny Inquiry Panel to commence the scrutiny inquiry.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. None.

DETAIL (Including consultation carried out)

3. It is the role of the OSMC to determine the scrutiny review programme. For 2015/16 the Scrutiny Inquiry Panel are scheduled to undertake one inquiry.
4. In England, it is estimated that 676,000 people have dementia. It is expected that this figure will double in the next 30 years as life expectancy increases. The estimated number of people with dementia in Southampton is 2,618 (March 2015). This figure has been rising and is expected to increase further in line with an increase in the over 65 population which is set to increase by 11% between 2012 and 2019.
5. In August 2013 Alzheimer's Society produced 'Building dementia-friendly

communities: a priority for everyone. In this report a dementia friendly community is described as:

'A city, town or village where people with dementia are understood, respected and supported, and confident they can contribute to community life. In a dementia friendly community people will be aware of and understand dementia, and people with dementia will feel included and involved, and have choice and control over their day to day lives.'

6. In February 2015, the Prime Minister published the successor to his 2012 challenge on dementia. The Prime Minister's Challenge on Dementia 2020 sets a number of objectives that the Government wishes to see by 2020. These include:
 - Over half of people living in areas that are recognised as Dementia Friendly Communities.
7. Given the importance of the issue, the expected increase in the number of people with dementia in Southampton, and the key role councils can play in creating dementia friendly communities as service providers, commissioners, planners, regulators, leaders and influencers and as employers, the Chair of the OSMC recommended 'making Southampton a dementia friendly community' as an appropriate subject for the 2015/16 scrutiny review.
8. Attached as Appendix 1 are the draft terms of reference for the inquiry, developed in consultation with the Chair of the Committee and officers from the Integrated Commissioning Unit. Members are invited to comment on the document and suggest amendments.
9. The inquiry plan will be subject to the availability of consultees and needs to be flexible to enable the inquiry to respond to developments. It is therefore recommended that authority is delegated to the Head of Legal and Democratic Services, in consultation with the Chair of the Scrutiny Inquiry Panel, to finalise the inquiry plan.
10. The final report and recommendations of the Scrutiny Panel will be considered by the OSMC prior to Cabinet to ensure that the review has met the agreed outline terms of reference set by this Committee.

RESOURCE IMPLICATIONS

Capital/Revenue

11. There are no additional financial implications arising from the approval of the recommendations.

Property/Other

12. None.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

13. The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.

Other Legal Implications:

14. None

POLICY FRAMEWORK IMPLICATIONS

15. None.

KEY DECISION? No

WARDS/COMMUNITIES AFFECTED:	None directly as a result of this report
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SUPPORTING DOCUMENTATION

Appendices

1.	Making Southampton a Dementia Friendly City – Scrutiny Inquiry Draft Terms of Reference
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Documents In Members' Rooms

1.	None
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Equality Impact Assessment

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.	Dependent upon forward plan item
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Other Background Documents

Equality Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
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1.	None	
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Making Southampton a Dementia Friendly City Terms of Reference and Inquiry Plan

1. Scrutiny Panel membership: To be confirmed

- a. Councillor
- b. Councillor
- c. Councillor
- d. Councillor
- e. Councillor

2. Purpose:

To review how far we are progressing in making Southampton a dementia friendly city, and to identify further actions needed using the recognised framework developed by Alzheimer's Society.

3. Background:

- In March 2012 the DOH published the prime ministers challenge to deliver major improvements in dementia care and research by 2015.
- In August 2013 Alzheimer's Society produced 'Building dementia-friendly communities: a priority for everyone. In this report a dementia friendly community is described as:

'A city, town or village where people with dementia are understood, respected and supported, and confident they can contribute to community life. In a dementia friendly community people will be aware of and understand dementia, and people with dementia will feel included and involved, and have choice and control over their day to day lives.'

- In February 2015 the DOH published the prime ministers challenge on dementia 2020 which sets out the programme of action to deliver sustained improvements in health and care, create dementia friendly communities, and boost dementia research.
- The estimated number of people with dementia in Southampton is 2618 (March 2015) This figure has been rising and is expected to increase further in line with an increase in the over 65 population which is set to increase by 11% between 2012 and 2019.
- Southampton has a diagnosis rate of 65%; there is a need to review and improve the provision of post diagnostic support that is available, which includes making our city dementia friendly.
- The City has a dementia partnership that has good attendance from a range of health and voluntary sector agencies. There is an aspiration within the partnership to extend the work into a formal framework that will enable delivery of dementia friendly community in a more co-ordinated way, to include wider representation, and to be appropriately resourced.

4. Objectives:

- a) To understand how far we are progressing in making Southampton a dementia friendly city, and to identify further actions needed.
- b) To align our work and priorities to the existing framework in place: Alzheimer's Society building dementia-friendly communities: a priority for everyone.
- c) To support the registration to the recognition process for dementia friendly communities and achieve to the 'working to become dementia friendly' symbol.

5. Methodology:

- a) Working within the existing framework - Alzheimer's Society building dementia friendly communities: a priority for everyone
- b) Benchmarking our current progress against framework
- c) Seek stakeholder views, including those living with dementia and their carers through attendance at existing networks
- d) Undertake desktop research
- e) Identify best practice

6. Proposed Timetable:

Seven meetings between September 2015 and March 2016.

7. Inquiry Plan (subject to the availability of speakers)

Meeting 1: Date TBC

- Introduction, context and background – Overview of Alzheimer's Society building dementia-friendly communities: a priority for everyone, and recognition process.
- Review current progress against recognition framework in Southampton.

To be invited:

- Cabinet Member for Health and Adult Social Care
- Penny Ford, Dementia Action Alliances Projects Manager, Alzheimer's Society
- Sara Miles, Programme Manager, Dementia Friendly Communities, Alzheimer's Society
- Debbie Morshead, Andover Mind, Dementia Friendly Hampshire Project Lead
Barry Dickinson, Commissioner, Integrated Commissioning Unit, Portsmouth City Council & NHS Portsmouth Clinical Commissioning Group

Between meetings 1 and 2 – Consultation event engaging people with dementia and their carers.

Meeting 2: Date TBC

To develop an understanding, and identify best practice in the following areas:

- **Challenge stigma and build understanding** – work to breakdown the stigma of dementia, including seldom heard communities, and increase awareness and understanding of dementia
- **Acknowledge potential** – ensure that people with dementia themselves acknowledge the positive contribution they can make to their communities, build on the goodwill in the general public to make communities dementia friendly
- **Practical support to enable engagement in community life, and accessible community activities** – Offer organised activities that are specific and appropriate to the needs of people with dementia. Also ensure that existing leisure services and entertainment activities are more inclusive of people with dementia.

To be invited:

- Karen Cotton, Lead Admiral Nurse, Solent NHS Trust
- Sharon Harwood, Integrated Service Matron/Learning Facilitator, Southern Health NHS Foundation Trust
- Gary Walker, Services Manager Team South, Alzheimer's Society
- Sue Dewhirst, Public Health Support Manager, Public Health England South East
- Sally Denley, Public Health Development Manager, Southampton City Council
- Community Solutions Group, Southampton Integrated Commissioning Unit

Meeting 3: Dates TBC

To develop an understanding, and identify best practice in the following areas:

- **Community based solutions** – support people with dementia in whatever care setting they live, from maintaining independence in their own home to inclusive, high quality care homes. Community based solutions to housing can prevent people from unnecessarily accessing healthcare and support people to live longer in their own homes.

To be invited:

- Head of Housing Services, Southampton City Council
- Supported Services Manager, Southampton City Council
- Quality Lead for Residential and Care Homes, Southampton Integrated Commissioning Unit
- Community Solutions Group, Southampton Integrated Commissioning Unit

Meeting 4: Dates TBC

To develop an understanding, and identify best practice in the following areas:

- **Respectful and responsive business and services** – promote awareness of dementia in all shops, businesses and services so all staff demonstrated understanding and know how to recognise symptoms. Encourage organisations to establish strategies that help people with dementia utilise their business.

- **Consistent and reliable travel options** – ensure that people with dementia can be confident that transport will be consistent, reliable and responsive and respectful to their needs.

To be invited:

- Katherine Barbour, Senior Project Manager, Wessex Academic Health Science Network
- Phil Williams, Age UK Southampton
- Dianne Bizley, Solent Mind
- Sara Baily, Voluntary Sector Liaison Manager, Southampton Integrated Commissioning Unit
- Local bus operators
- Travel and Transport, Southampton City Council

Meeting 5: Date TBC

To develop an understanding, and identify best practice in the following areas:

- **Ensure an early diagnosis** – ensure access to early diagnosis and post-diagnostic support. Have health and social care services that are integrated and delivering person-centred care for people with dementia in all settings.

To be invited:

- Adult Social Care, Southampton City Council
- Dr Sue Robinson, Clinical Chair, Southampton City Clinical Commissioning Group
- Dr Cliff Howells, Clinical Programme Lead for Mental Health, Southampton City Clinical Commissioning Group
- Debbie Robinson, Head of Integrated Care, Southern Health NHS Foundation Trust

Meeting 6: Date TBC

To develop an understanding, and identify best practice in the following areas:

- **Easy to navigate environments** – ensure that the physical environment is accessible and easy to navigate for people with dementia

To be invited:

- Housing, Southampton City Council
- Planning Policy, Conservation and Design, Southampton City Council
- Dr Ruth Bartlett, University of Southampton, Dementia Action Research and Education Network

Between the final evidence gathering meeting and agreeing the final report – Consultation event discussing emerging recommendations with people with dementia and their carers.

Meeting 7: Date TBC

To approve the final report of the inquiry and recommendations.

DECISION-MAKER:	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
SUBJECT:	MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE		
DATE OF DECISION:	13 AUGUST 2015		
REPORT OF:	HEAD OF LEGAL AND DEMOCRATIC SERVICES		
<u>CONTACT DETAILS</u>			
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STATEMENT OF CONFIDENTIALITY
None

BRIEF SUMMARY

This item enables the Overview and Scrutiny Management Committee to monitor and track progress on recommendations made to the Executive at previous meetings.

RECOMMENDATION:

- (i) That the Committee considers the responses from Cabinet Members to recommendations from previous meetings and provides feedback.

REASON FOR REPORT RECOMMENDATIONS

1. To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. None.

DETAIL (Including consultation carried out)

3. Appendix 1 of the report sets out the recommendations made to Cabinet Members at previous meetings of the Overview and Scrutiny Management Committee. It also contains summaries of any action taken by Cabinet Members in response to the recommendations.
4. The progress status for each recommendation is indicated and if the Overview and Scrutiny Management Committee confirms acceptance of the items marked as completed they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed, it will be kept on the list and reported back to the next meeting. It will remain on the list until such time as the Committee accepts the recommendation as completed. Rejected recommendations will only be removed from the list after being reported to the Overview and Scrutiny Management Committee.

RESOURCE IMPLICATIONS

Capital/Revenue

5. None.

Property/Other

6. None.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

7. The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.

Other Legal Implications:

8. None

POLICY FRAMEWORK IMPLICATIONS

9. None.

KEY DECISION? No

WARDS/COMMUNITIES AFFECTED:	None directly as a result of this report
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SUPPORTING DOCUMENTATION

Appendices

1.	Monitoring Scrutiny Recommendations – 13 th August 2015
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Documents In Members' Rooms

1.	None
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Equality Impact Assessment

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.	No
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Other Background Documents

Equality Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1. None	

Overview and Scrutiny Management Committee: Holding the Executive to Account

Scrutiny Monitoring – 13th August 2015

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
11/06	Health & Adult Social Care	Update on the closure of Woodside Lodge and the restructure of Day and Respite Services	<p>That an audit trail detailing advice from the Director of People to the Leader / Cabinet Member relating to the timings of assessments and the decision making process is circulated to the Committee.</p> <p>Following consideration of the Executive's response to the OSMC recommendation the Committee, at the 9th July meeting, recommended the following:</p> <ul style="list-style-type: none"> • That clarification is provided regarding what advice outlined in the adjacent column is accurate advice and what advice is inaccurate. 	<p>The original Cabinet reports authorised by the former Director or People contain the following advice:</p> <ul style="list-style-type: none"> • Assessments of need will be carried out ... and the options for future care and support will be considered • The Council has a number of statutory duties and powers to individuals under various pieces of legislation to assess individual needs and then to provide appropriate care, support and accommodation for the eligible [social care] needs • When carrying out a new assessment or when re-assessing individuals, the needs assessment must be carried out in line with the Care Act 2014. <p>The former Director of People advised during the scrutiny meeting prior to the Cabinet decisions, and at the scrutiny meeting when the decisions had been called in, that these assessments could be carried out after any decision to close services had been made.</p> <p>The Cabinet Member for Health and Adult Social Care confirms that the advice he received stated that any alternative provision would be identified following an assessment process and that this exercise would commence as soon as a decision had been reached by Cabinet.</p>	A response will be provided to the Committee prior to 13 th August meeting.

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
				Following the Cabinet in December, the Leader was able to clarify that no facility would close until after the necessary assessments had been completed even if this process might take slightly longer to achieve than had been anticipated initially at the time of the Council's revised budget forecast in July.	
11/06	Health & Adult Social Care	Update on the closure of Woodside Lodge and the restructure of Day and Respite Services	<p>That the Leader honours the financial commitment made to Woodside Lodge residents that there would be no additional costs to clients as a result of the closure.</p> <p>Following consideration of the Executive's response to the OSMC recommendation the Committee, at the 9th July meeting, recommended the following:</p> <ul style="list-style-type: none"> • That the OSMC are informed if any additional costs are occurred by the remaining Woodside Lodge clients. 	Social workers are continuing to work with the remaining four residents of Woodside Lodge and their families and suitable alternative placements have now been identified, at no additional cost to clients.	A response will be provided to the Committee prior to 13 th August meeting.
			<p>That a briefing paper on the proposals for the new facility to be developed on the grounds of Woodside Lodge is circulated to the OSMC.</p> <p>Following consideration of the Executive's response to the OSMC recommendation the Committee, at the 9th July meeting, recommended the following:</p> <ul style="list-style-type: none"> • That a timescale is identified for the requested report. 	Report to be circulated when proposals have been finalised.	A response will be provided to the Committee prior to 13 th August meeting.